



ST MARTHA'S CATHOLIC PRIMARY SCHOOL
RECEPTION INTAKE
SUPPLEMENTARY INFORMATION FORM 2017/18

This information will be treated in the strictest confidence

This form is used to collect the information required to enable us to allocate places if the school is oversubscribed, according to the criteria listed in our Admission Policy 2016.
 For First Admissions, it should be returned **to the school by 15th January 2017 with any supporting documentation** (please see below). If you do not complete and return this form by this date, your application will be deemed to be **LATE**, and your application will be considered **after** those received on time.

Child's surname:..... **MALE/FEMALE**

Child's first names:.....**Date of Birth:**.....

Address:.....

Postcode:.....**Home Tel No:**.....**Mobile Tel No:**.....

Email address:.....

Current Pre-School/Nursery:.....

Please tick the box / boxes relevant to your application. This information enables us to operate our Admission Policy

		Tick box / boxes below
1)	Child with a statement of special educational need that names St Martha's School	
2)	Child in the care of a local authority who are baptised Catholics	
3)	Children of staff at St Martha's where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage	
4)	Children who are baptised Catholics	
5)	Other children in the care of a local authority	
6)	Child with a brother or sister attending the school on the proposed date of admission	
7)	Baptised children from other Christian faith traditions, whose parents are committed to their child receiving a Catholic education	
8)	Other applicants	

In the event of over-subscription in any of the categories 1-7 above, priority will be given in the following order:

- to children with a brother or sister at the school
- to those living nearest to the school as measured by the shortest distance on a map

(Please complete the form on the other side)

For purposes of clarification, parents should note that the School includes step brothers and step sisters who live at the same address as brothers or sisters.

All parents **MUST** complete the school's **Supplementary Information form**, which is available from the school. This **MUST** be received by the School together with **accompanying documentation by 15th January 2017**.

If the Supplementary Information is not received by the school by this date, the application will be deemed to be **LATE** and be considered **AFTER** those Supplementary Information forms received on time.

Failure to complete a Supplementary Information form will mean that your application **cannot** be measured against the policy because of lack of information and **will be considered to be in category 8**.

* The designated area is The King's Lynn Deanery (St Wilfrid) – Dereham, Downham Market, Hunstanton, Kings Lynn, Swaffham, Wisbech

We must receive these documents by 15th January 2017 in order to consider your application:

Criteria 1)	copy of statement of SEN naming St Martha's	Attached? YES/NO
Criteria 2) and 4)	copy of child's Baptism Certificate	Attached? YES/NO
Criteria 7)	copy of child's Baptism Certificate	Attached? YES/NO

Name of Parent/Guardian.....Relationship to child.....

Signature of Parent/Guardian.....Date.....